

Public Document Pack



**Assistant Director, Governance and
Monitoring**

Julie Muscroft

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Tel: 01484 221000

Please ask for: Yolande Myers

Email:

Tuesday 1 August 2017

Notice of Meeting

Dear Member

Children's Scrutiny Panel

The **Children's Scrutiny Panel** will meet in the **Meeting Room 1 - Town Hall, Huddersfield** at **10.00 am** on **Wednesday 9 August 2017**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

Julie Muscroft

Assistant Director of Legal, Governance and Monitoring

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Children's Scrutiny Panel members are:-

Member

Councillor Cahal Burke (Chair)

Councillor Donna Bellamy

Councillor Fazila Fadia

Councillor Paul Kane

Councillor Robert Light

Councillor Amanda Pinnock

Dale O'Neill (Co-Optee)

Fatima Khan-Shah (Co-Optee)

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

This is where Councillors who are attending as substitutes will say for whom they are attending.

2: Interests

1 - 2

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

3: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

4: Leadership arrangements and priorities for Children's Services in 2017/18

To consider the work which is taking place in Children's Services in Kirklees, the new leadership and management arrangements and the issues and priorities for attention in 2017/18.

Contact: Steve Walker, Director for Children's Services – 01484 221000

5: Ofsted - Update on monitoring visit

3 - 6

To consider the outcome of the recent Ofsted monitoring visit (June 2017) and the issues to be addressed in our improvement plan and performance in 2017/18.

Contact: Steve Walker, Director for Children's Services – 01484 221000

6: Draft work programme for the Panel

7 - 18

To consider the draft work programme for the Children's Scrutiny Panel

(a) Guide to overview and scrutiny in 2017/18

(b) Potential items for the draft work programme for the Children's Services Panel in 2017/18

Contact: Yolande Myers, Governance and Democratic Engagement Officer – 01484 221000

7: Schedule of Meetings 2017/18

To consider arrangements for meetings of the Children's Scrutiny Panel for 2017/18.

(Please bring your diary for this item).

Contact: Yolande Myers, Governance and Democratic Engagement Officer - 01484 221000.

KIRKLEES COUNCIL			
COUNCIL/CABINET/COMMITTEE MEETINGS ETC			
DECLARATION OF INTERESTS			
Standards Committee			
Name of Councillor			
Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: Dated:

NOTES

Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

- (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
- (b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

27 July 2017

Mr Steve Walker
Interim Director of Children's Services
Kirklees Council
Civic Centre 3
Huddersfield
HD1 2YZ

Dear Mr Walker

Monitoring visit of Kirklees children's services

This letter summarises the findings of the monitoring visit to Kirklees children's services on 27 and 28 June. The visit was the second monitoring visit since the local authority was judged inadequate in the inspection of children in need of help and protection and children looked after in October 2016. The local authority is making limited progress in improving services for children and families. The visit was carried out by Her Majesty's Inspector, Rachel Holden, and Ofsted Inspector, Cath McEvoy.

Areas covered by the visit

During the course of this visit, inspectors reviewed the progress made in the following areas:

- The effectiveness of multi-agency arrangements and decision-making to support children in need of help and protection, including children on the edge of care and children who have recently become looked after
- The quality of social work practice, including assessments and plans, with a focus on pre-proceedings and contingency planning
- Management, child protection chairs and/or independent reviewing officers oversight, support and challenge.

The visit considered a range of evidence, including electronic case records, supervision files, observation of social workers and related documents provided by staff and managers. In addition, inspectors spoke to parents, a range of staff, including managers, child protection chairs, independent reviewing officers and community school hub leaders, and other practitioners. Inspectors had access to a range of performance information and tracking spreadsheets.

Overview

There is an increased understanding among senior leaders about what needs to improve for children and families in Kirklees. However, progress towards achieving the necessary improvements remains limited. Plans to address the deficits are not firmly established or well understood and are too recent to have had an impact for children and families.

Although there are pockets of discrete improvement in the quality of practice, this is not consistent. The pace of change is being hindered by workforce instability and high social work caseloads. Not all actions taken by senior managers to tackle drift and delay for children have been effective, and some children have been left in risky situations for too long.

Findings and evaluation of progress

Social workers are not able to complete all the tasks needed to support children and families effectively, because their caseloads are too high. A high turnover of staff is impacting adversely on continuity for children. The local authority is doing all that it can to recruit experienced and high-quality staff, but has not secured a stable and experienced workforce. Ten social workers have been recruited very recently, but are not yet in post.

In spite of the challenges facing the authority, the staff observed carrying out their work and those with whom inspectors spoke were child focused and motivated to improve children's experiences. For some, though, morale is low.

There is evidence of improved management oversight, but the management challenge is not sufficiently robust. In the majority of cases seen, there is evidence of very recent drift and delay for children. Supervision of staff is taking place regularly in most cases, but at times this is not supporting staff well enough to improve their practice or helping to drive forward plans for children.

Senior managers are appropriately focused on embedding a performance culture with frontline managers, through improving datasets and daily performance meetings. Progress has been made in relation to promoting a shared understanding of the data by providing a narrative of the story behind the data. This is starting to be used to identify areas of practice that are not meeting the local authority's set targets, although, due to required data cleansing, the data cannot be relied on fully to inform performance decline or improvements in some practice areas, such as the timeliness of core group meetings.

Local authority engagement with partner agencies is showing some early signs of improvement. School-led community hubs are working in a more joined-up way with the local authority to support children and families at an early stage. The hubs are supporting agencies to understand and apply thresholds better and to deliver more timely early intervention provision. However, it is too early for the local authority to assess the impact of this.

Edge of care services for children in the cases reviewed by inspectors were either absent or ineffective, leading to increased pressure on social work provision. Senior managers are aware that the current model for service delivery is not effective in supporting families. Plans to implement an alternative delivery model are not fully formed.

Senior managers have introduced a number of new processes, including performance trackers, to improve support for and oversight of legal planning. Although these processes and trackers provide a wide range of data to help managers to monitor and improve practice and to better understand demand, the systems put in place are not sufficiently responsive to emerging risks and needs. Inspectors saw examples of continuing delay for children and of children remaining in risky situations for too long, because of adherence to rigid processes. For example, a social worker had been asked to resubmit information about a child because insufficient detail had been recorded. This led to a significant delay in any action being taken to reduce the level of risk and for care proceedings to commence.

There are some improvements in the quality of practice. Assessments seen appropriately consider the family's history and individual children, and there is improving identification and analysis of risk. Children are seen and spoken to alone. However, social workers' consideration of children's identity and diversity issues and an analysis of their lived experience within the household continue to be areas for improvement.

Children's care planning and the quality of child protection plans are not sufficiently robust. Plans do not outline clearly what parents are expected to do to achieve the changes needed to safeguard children, the support to be offered to achieve change or the timescales for the change to be achieved. In some cases, plans are absent or out of date, or there are a number of different plans on children's files. Poor-quality outline plans from child protection conferences are not supporting a clear focus for agencies from the outset. This means that core group meetings are not effective in ensuring that plans are progressed, either to reduce risks or to ensure that agencies take decisive action when the risks are not reduced. 'Risk sensible' plans are not an effective tool to help practitioners to identify readily and reduce risks to children. Information is duplicated, and this is not leading to a sufficiently sharp focus on what needs to change. The local authority has recognised this, but these plans remain current practice.

The pre-proceedings process is not embedded in practice. There is delay in initiating the Public Law Outline and court proceedings, despite, in some cases, significant involvement by the local authority, and there is little or no sustained parental change evident. The quality of the local authority's record of decision-making, that of the letters issued to parents before proceedings and that of the subsequent contract of expectations are poor. This means that parents are often not clear about what they need to do to secure changes and in what timescales. Contingency planning is inconsistent and, while inspectors saw clear plans that involved timely assessments of wider family members, for some children there was no contingency planning evident. This builds in delay for children at an early stage.

There is good multi-agency attendance at child protection conferences and review meetings for children looked after. In the cases reviewed by inspectors, children regularly attend and are helped to share their views about future plans. In some cases, the decisions to reduce intervention for children were not sufficiently well informed, due to social workers' reports lacking depth or being absent.

Independent reviewing officers and child protection chairs are improving their oversight and review of children's plans. They are making appropriate challenge, particularly of absent reports, poor plans and drift and delay for children, but this is not improving children's experiences sufficiently.

I am copying this letter to the Department for Education. This letter will be published on the Ofsted website.

Yours sincerely

Rachel Holden
Her Majesty's Inspector

Guidance note on approach to setting a Scrutiny Work Programme

1. Introduction

1.1 For the 2017/18 municipal year it is intended that the Overview and Scrutiny Management Committee (OSMC) will meet every 8 weeks. It will maintain an overview of the work of the panels and be responsible for the overall scrutiny work programme.

The 4 standing scrutiny panels will each meet approximately once every 4-6 weeks depending on the workload. There may sometimes be a need to call an additional meeting to deal with an urgent matter. Attached at Appendix 1 is a document that shows the makeup of the panels and the areas that fall within each panel's remit. It is important to note that each panel can also look at relevant external partners where it is appropriate to a piece of work.

It is anticipated that wherever possible all in depth scrutiny work is carried out by scrutiny panels. If however something very urgent arises and there is not the capacity within the appropriate standing panel then the OSMC will consider establishing a time limited ad hoc panel to carry out the review.

When planning scrutiny panel meetings, the panel is asked to consider if the issue under consideration is suitable to webcast at the meeting. Where confidential information is being shared, or an issue is at the development stage, it may not be appropriate or possible to webcast.

2. Setting a work programme

2.1. At the beginning of every municipal year, each scrutiny panel must set an initial work programme for the coming year. It is important that the work programme focuses on priority issues and areas where scrutiny can add value. The programme may need to be refined as the year progresses as other urgent issues arise.

At a time when all service areas of the council are facing significant change, it is essential that scrutiny plans ahead so that the Cabinet and officers are able to plan the work required and attendance at meetings. Carrying out effective scrutiny takes a lot of time, commitment and effort so it is simply not possible to look at every issue.

2.2 The councillors and co-optees on each panel will develop a proposed work programme of priority issues for the coming year. The proposed work programme will then go to the OSMC for sign off. If a panel wants to do an in depth piece of scrutiny work then the proposed terms of reference and project plan for the piece of work will need to be approved by the OSMC. When selecting issues, scrutiny will need to consider whether it can make a real difference by looking at the issue, for example, whether its recommendations could result in improved services.

2.3. The Centre for Public Scrutiny provides advice and guidance to local authorities and other bodies on good practice in overview and scrutiny. It suggests that the underpinning principles for the focus of scrutiny work should be:

- Makes a positive impact on services;
- Promotes good practice;
- Challenges underperformance;
- Acts as a catalyst for change;
- Deals, where appropriate, with relevant partnership issues.

2.4 There are some things that scrutiny should not look at, these are:

- It is not appropriate for scrutiny to consider individual complaints or any local issue(s) which should be dealt with at ward councillor level and made directly to services.
- Panels cannot investigate regulatory or 'quasi-judicial' decisions, such as planning or licensing decisions.

3. Identifying potential issues:

3.1 Initial sources for potential items are:

1	Items rolled forward by the Overview and Scrutiny Management Committee in 2016/17 (These are set out in Appendix 1)
2	Items linked to Cabinet priorities for 2017/18
3	Inspection outcomes / improvement plans
4	Performance Information – are there any significant areas of under performance where scrutiny could add value by taking a closer look and reporting back on findings and recommendations on how the position might be improved.
5	Scrutiny – at a time of intense change within the Council there are multiple pieces of work on going. Scrutiny has the opportunity to get involved at an early stage to influence proposals before final decisions are made.
6	Items in the forward plan (Opportunities for pre decision scrutiny)
7	Key areas of partnership work, for example Child and Adolescent Health Services
8.	Follow up on past Scrutiny recommendations that are still awaiting completion

3.2 It is suggested that panels now go to appendix 2 to see a filter mechanism that could help to prioritise the potential work programme issues.

3.3 **Once** the draft work programme has been agreed by the panel it will go for approval by the OSMC in September 2017.

Contact Officer: Penny Bunker: Governance and Democratic Engagement Manager

OVERVIEW AND SCRUTINY STRUCTURE 2017/18

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE	HEALTH AND ADULT SOCIAL AFFAIRS SCRUTINY PANEL	CHILDRENS SCRUTINY PANEL	ECONOMY AND NEIGHBOURHOODS SCRUTINY PANEL	CORPORATE SCRUTINY PANEL
Officer: Penny Bunker	Officer: Richard Dunne	Officer: Yolande Myers	Officer: Steve Copley	Officer: Alaina McGlade
Chair : Cllr Julie Stewart Turner	Lead Member: Cllr Liz Smaje	Lead Member: Cllr Cahal Burke	Lead Member: Cllr Rob Walker	Lead Member: Cllr Gulfam Asif
Cllr Liz Smaje	Cllr Ullah	Cllr AU Pinnock	Cllr O’Neill	Cllr Homewood
Cllr Cahal Burke	Cllr Calvert	Cllr Fadia	Cllr Hughes	Cllr Pervaiz
Cllr Gulfam Asif	Cllr Eastwood	Cllr Kane	Cllr Bolt	Cllr J Taylor
Cllr Rob Walker	Cllr Smith	Cllr Light	Cllr Wilson	Vacancy
	Vacancy	Cllr Bellamy	Cllr O’Donovan	Vacancy

Cabinet / Officer Areas of Responsibility

Strategy and Strategic Resources, New Council and Regional Issues	Adults and Public Health	Children	Economy	Corporate
Leader Cllr David Sheard Regional Relationships and Strategy Strategy for Council Communications/Engagement Strategic Town Centres (Dewsbury)	Cllr Viv Kendrick (Statutory Responsibility for Adults and Public Health) and Cllr Cathy Scott Wellbeing and Integration Commissioning and Health Partnerships Public Health	Cllr Erin Hill (Statutory Responsibility for Children) and Cllr Masood Ahmed Corporate Parenting Support for Children and Families Children’s Safeguarding Services for Young People	Cllr Peter McBride Strategic Planning Regeneration and Transport Strategic Planning - Spatial Regeneration Transport – LEP Investment Committee Employment and Skills	Cllr Graham Turner and Cllr Musarrat Khan Refuse Collection Environmental Health Streetscene: Centralised Transport, Bereavement Service,

<p>Budgets and Resources Kirklees Partnership Local Plan Sustainability Comoodle – Sharing Economy Health and Wellbeing Board (Chair Only)</p> <p>Deputy Leader Cllr Shabir Pandor</p> <p>Regional Relationships and Strategy/LEP Communications/Engagement Strategic Town Centres (Huddersfield) Budgets and Resources Kirklees Partnership Local Plan Industrial Relations Access We are Kirklees – Democracy Strategy Cohesion, & Community Safety</p> <p><u>Kirklees Outcomes (Deputy Leader Portfolio):</u> 4. People in Kirklees feel safe and are safe/protected from harm</p>	<p>Activities to Improve Health including Sport & leisure Adult Safeguarding Housing Delivery Democracy Delivery Councillor Development – New Council Capacity Building and Third Sector Adults, Health and activities to improve health Health and Wellbeing Board</p>	<p>Schools and Learning Children, Families, Schools Children’s and Young People’s Partnership Health and Wellbeing Board</p> <p><u>Kirklees Outcomes (Children Portfolio):</u> 1. Children have the best start in life. 3. People in Kirklees have aspiration and achieve their ambitions through education, training, employment and lifelong learning</p>	<p>Youth Unemployment Skills and Employment and Post 16 Learning, Cllr Naheed Mather:</p> <p>Strategic Housing, Regeneration and Enforcement Huddersfield Town Centre Regeneration/Investment Employment Land Development Enforcement Management Waste Disposal Strategy Housing Investment Strategy (Planning)</p> <p>Economic Partnership – Chair Transport – LEP substitute</p> <p><u>Kirklees Outcomes (Economy Portfolio):</u> 5. Kirklees has sustainable economic growth for communities and business</p>	<p>Street Cleaning Parks and Grounds Maintenance Highways Air Quality Financial Management, Risk and Performance Corporate Governance Customer and Exchequer Services Corporate Landlord Asset Strategy and Management Libraries & Museums School Facilities Management IT HR Services Buildings Management</p> <p><u>Kirklees Outcomes (Quality of Place Portfolio):</u> 6. People in Kirklees experience a high quality, clean and green environment</p>
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	Strategic Director: Richard Parry	Director: Steve Walker	Strategic Director: Naz Parkar	Chief Executive: Jacqui Gedman
	<p>Amanda Evans</p> <p>Assessment Support management Promoting independence Personal support Assessment and care management - older people with physical disability Short term and urgent support services Partnerships with acute trusts Statutory safeguarding services Safeguarding function Care Quality Commission (CQC) regulated services Related customer services Commissioning of carers Integrated services</p> <p>Delivery of partnerships with community health services Community equipment services Commissioning Market development Regulation and quality Performance management Driving service quality and development</p>	<p>Jo-Anne Sanders</p> <p>Transforming the school system 14-19 education and skills and adult learning School and early year's improvement Inclusive learning Learning support for vulnerable children and young people Promoting and supporting school attendance School and early years planning and school admissions Early help</p>	<p>Paul Kemp</p> <p>Economic strategy Relationship with Leeds City Region LEP, skills strategy and transportation strategy) Strategic Spatial Planning (including the Local Plan) Housing strategy Planning development management Delivery of major economic development and regeneration projects Strategic policy for Council assets and capital expenditure Business engagement and creative economy Museums and galleries</p> <p>Sports facilities strategy and oversight of partnership with Kirklees Active Leisure (KAL) Housing options including homelessness prevention Partnership relationship with Kirklees Neighbourhood Housing (KNH)</p>	<p>Rachel Spencer Henshall</p> <p>Public health (in H&ASCSP portfolio) Policy work Intelligence and joint strategic assessment</p>
	<p>Sue Richards</p> <p>Assessment and care management - all age disability Safeguarding function Care Quality Commission (CQC) regulated services Ofsted regulated services Related customer services In-house care homes Integrated management of mental health services Health and social care policy Strategic integration Strategic lead of partnerships with community health services Development and management of community hubs</p>	<p>Anne Coyle</p> <p>Model of social work Support for children and families Social care and assessment Services for disabled children Corporate parenting for looked after children Youth offending team (YOT) Integrated youth support Specialist support for children with special needs and additional needs Independent review and advocacy Management and leadership of the Safeguarding Children Board</p>	<p>Joanne Bartholomew</p> <p>Environmental health Licensing Environmental crime Local land charges Pest control Strategic oversight of enforcement Health and safety Highways; Design asset management and operational service Seasonal response Traffic management Public rights of way Environment waste collection and street cleaning Parks and greenspace Waste contract management</p>	<p>Julie Muscroft</p> <p>Monitoring officer (Statutory responsibility)</p> <p>Insurance Legal services Governance Monitoring Councillors and officers – Working relationships Information management Elections</p>

	<p>Building community capacity Performance management Driving service quality and development</p>		<p>Council's capital investment programme Construction delivery and design functions Corporate landlord function, including support to the estates rationalisation programme Fleet Transport logistics Building control Caretaking and cleaning Income generating services Town hall and venues Professional oversight of commerciality for the council</p>	
		<p>Merlin Joseph</p> <p>Children's services improvement Organisational redesign Strategic partnership board redesign Workforce strategy Safeguarding, quality assurance and link to Local Safeguarding Children Board (LSCB) Review of early help Corporate Parenting Board and Children and Young People (CYP) Board redesign</p>		<p>Debbie Hogg</p> <p>Section 151 officer (Statutory responsibility)</p> <p>Strategic finance Business and financial advice to services Treasury management Risk management Internal audit IT strategy and delivery Benefit payments (housing and council tax) Council tax and business rates collection Complaints Assessment and charging arrangements in relation to social care clients (locally known as client financial affairs) Payroll Accounts – Issue of bills and collection of monies etc</p>

CARRIED FORWARD DRAFT WORK PROGRAMME ITEMS

OSMC	H&ASCSP	ChSP	N&ESP	CoSP
Statutory Scrutiny of Crime and Disorder including: - Kirklees Gangs Strategy - Ward Cllrs involvement in Community Cohesion (CG)	See draft work programme attached	PHSCE (Focus tbc) (VF)	Play Strategy (WA)	Revised approach to Policy Development – CPB as pilot (RSH)
Stat Scrutiny of Flood Risk Management - (focus: Prep for flood season, feedback on pilots (com engagement) and consultant work with Ward Members)		Implementation of Children’s Improvement Plan including monitoring of recommendations of Ad Hoc Scrutiny Panel Children’s Services	Overarching approach to communities (to include an update on Comoodle) Voluntary and Community Strategy (EIP strand)	District Committee Funding and Devolution (refocus after Annual Council)
Democracy Commission Overview (CW)		CSE Panel/Corporate Parenting/Safeguarding of Children (include focus on Regional Adoption and Preventative CSE work)	Housing Strategy - Including Age Designation Policy -Support for Young People (Implications of HMOs benefit implications for Kirklees housing stock)	Assets -Policy - Prioritisation - Social Value - Workload management
Equality and Diversity Strategy		EIP Strand – Young people and Youth Services	Economic Resilience (Project work streams within the theme)	Democracy Commission work streams (CW)

Corporate Approach to Performance Management		Post 16 Ad Hoc Follow up?		Cemeteries Strategy (focus on capacity planning)
Regional Issues		Pre Decision Scrutiny		
Arms Length Companies		Performance Management		

Prioritising issues for inclusion in the work programme**1. Is the potential issue:**

- A strategic issue of public concern highlighted by Cabinet portfolio holders, councillors, partners, members of the public or service users?
- A strategic priority for the Council which is important to members of the public and service users?
- A strategic priority where it is recognised that improvement is required (possibly through inspection, performance monitoring or service user dissatisfaction)?

2. Does the potential issue fall into any of the areas below?

- It is an issue identified as a priority by the Cabinet Member or Director
- It is an issue highlighted by government guidance or new legislation
- It is an issue raised by audit or inspection
- It is an issue that contains potential or significant risks to members of the public or service users
- It is an issue that highlights significant budgetary risk or a priority area of under performance of services

3. If having considered 1 and 2 above the issue is an appropriate priority, when does it need to be considered?

- Is it an immediate priority or a significant issue for the council or its partners at present?
- Is there work already being carried out in the Council (or by its partners) that Scrutiny can comment on?
- What impact will it have if we do/do not pursue or review this issue?
- Does it need to be reviewed – now or later?
- Can the issue(s) be dealt with directly in some other way – i.e. a simple briefing for Lead Members?

4. Having filtered out potential issues to agree the key work programme priorities for the panel and mapped out a timescale for programming, then agree the focus of the issues that really need to be considered?

- What preliminary briefing notes and/or information are required for the Panel to determine this?
- What are the areas of focus for the issue?

5. Who will need to be involved – Members, officers and colleagues from other organisations?

- Which councillors, officers and other people will need to contribute to the scrutiny?
- When will they have the resources and time to participate in this?

6. How will we do it – Preparing the scoping paper and timetable of events?

- Agree the brief (terms of reference) and seek the appropriate report(s) and scoping paper(s)
- Set the date(s) for the meeting(s) to review the issue(s)
- Complete draft report and recommendations for consideration

CHILDREN'S SCRUTINY PANEL – PROPOSED ITEMS

POTENTIAL ISSUES IDENTIFIED FOR INCLUSION IN THE WORK PROGRAMME 2017/18

Issue	Put forward by	Approach and areas of focus	OFFICER/PARTNER COMMENTS
FULL PANEL DISCUSSION ISSUES			
1. Improvement journey	Steve Walker	Regular updates from the service on where we are on the journey/Action Plan. Improvement Plan Performance. Recruitment and retention. Quarterly Discussion	What has happened with Actions that should now be completed?
2. Support for looked after children and care leavers.	Steve Walker	External evidence and thinking about how develop services going forward.	Steve has suggestions for gathering evidence – what do care leaving services look like?
3. Corporate Parenting	Steve Walker	How well are we meeting our responsibilities to looked after children? Are we giving them a voice? Holding council and partners to account. Health police and others.	
4. Private Fostering	Steve Walker	Children who are looked after by family friend - regulations about it. Dependent on public knowing that it's a private fostering arrangement.	

POTENTIAL ISSUES IDENTIFIED FOR INCLUSION IN THE WORK PROGRAMME 2017/18

Issue	Put forward by	Approach and areas of focus	OFFICER/PARTNER COMMENTS
FULL PANEL DISCUSSION ISSUES			COMMENTS
		Impact on council? Area that tends to be neglected, not given a lot of attention. Do assessments and provide assistance, identify quick wins.	
5. Elective Home Education	Steve Walker	Vulnerable group of children. Protective factors not there.	
6. Special Educational Needs	Steve Walker	Children with SEN and disabilities and arrangements for children – what are their educational achievements and attainments. Ofsted got programme of assessment running - no date yet.	
7. Children’s Mayor	Steve Walker	Have policies and they vote on what policy to take forward.	
8. Vision for children in Kirklees	Steve Walker	What are the priorities?	
9. Update on Regional Fostering	Steve Walker		